

# AABB Digital Publications Frequently Asked Questions

#### What is a digital publication?

A digital publication can be read across a variety of devices, including desktops (PC and Mac) and mobile devices (tablets and smartphones). AABB's digital publications are digital file versions of our traditional print books; in most cases they are designed to look exactly like the print version, so you will see the same layout, figures, graphs, charts and/or drawings. Users can easily make adjustments to see one page at a time, 2-page spreads or zoom in for close study. AABB's eBooks can be read online or downloaded to computers for offline reading.

# How do I find the publication I'm looking for?

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# Accessing and using your digital publication

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- 2) You will receive a confirmation email. Select the "My Account" hyperlink in this email and you will be taken to your "Digital Content Access" area of your "My Account" page. Scroll down and you will see all your digital publications.

Accessing your publication from your AABB "My Account" page:

1) Scroll down and look for the digital publication you wish to access.

- 2) Select the "Open File" hyperlink. This will take you to your digital bookshelf.
- 3) On your digital bookshelf you will see all purchased digital publications. Select the blue "Read Online" button next to the publication you wish to access. The publication will open in another window or tab.

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- 1) Log in (if you are not logged in automatically). You may do this by clicking "Login" on the top right side of your screen.
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- 7. You will be redirected to the download page.
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#### Can I print the digital publications?

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We do offer bundles for some of the print and digital versions, but not for every title. Please let us know if there is a new combination that you would find valuable by contacting our Customer Service department at **866.222.2498** or **outside the US at +1.301.215.6489**, or by **emailing membership@aabb.org**.

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# What if I want to buy a print copy of one publication but a digital version of another?

You may purchase items in both formats from the AABB Store, as part of the same order. You may receive separate emails confirming your purchases. The digital publication will be available within 15 minutes of purchase, and you will find the URL for access in the confirmation email. The printed publication is delivered to U.S. addresses in 5-7 business days; most international shipments take 7-10 business days.

# Are these digital publications also found in the Standards Portal?

The Standard Portal offers digital versions of AABB *Standards*, along with in-depth information on individual requirements. No other AABB publications are located in the Portal.

# Device viewer and browser requirements

# What devices can I use to view my digital publications?

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- Apple-Compatible Devices (iPhone, iPad, Mac)
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# **Usage Limits**

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content on a maximum of 10 devices.

# **Pricing and Payments**

#### How do I pay for an AABB digital publication?

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#### Do you accept purchase orders?

Purchase orders without accompanying payment will be accepted only from city, state and federal government agencies. This must be a standard government form issued by the purchasing office of the city, state or federal treasury. Purchase orders can be faxed, mailed or emailed to AABB Customer Service staff with an accompanying order form. The fax number is **301.951.7150**; the mailing address is **PO BOX 791251**, **Baltimore, MD 21279-1251**; the email is **membership@aabb.org**.

# For additional assistance, contact us at:

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